

Newtown Board of Fire Commissioners
Regular Monthly Meeting of August 25, 2014
Dodgingtown

Chairman Manna called the meeting to order at 7:00 p.m.

Commissioners Present: Bolmer, Cragin, Goosman, Jossick, Manna, Nezvesky and Whelan

Marshal's Present: Clark, Frampton, Halstead and Ober

Chiefs Present: Basso, Ciaccia, Halstead, and Murphy

Special Guests

Newtown Veterinary Specialists President and CEO, Scott Schifilliti, along with his wife, Deb, donated animal fire masks to the departments. Chairman Manna thanked them for their donation.

Chairman's Comments: none

Minutes

MOTION: Jossick moved that the minutes of July 28, 2014, be accepted as presented.

Seconded: Goosman

Motion passed unanimously

Correspondence to the BOFC:

Date	From/To	Subject
None		

Correspondence from the BOFC:

8/21/14	Manna/Kishner	Thank you for \$700 donation from General Federation of Women's Clubs of CT
---------	---------------	--

Public Participation - none

Marshal's Report for the Month of August 2014

- Halstead reported there were 98 calls, 378 hours worked, and 397 incidents.
Halstead:
 - SHES Site Review and Fire Lanes
 - Robin Hill Road, 23 Lot subdivision site review
 - Meeting Arts FestivalFrampton:
 - Fire Works Duty – 38 Taunton Hill
 - Fire Drill CAC
 - Occupancy Signs – NHS

Manna asked Fire Marshal Halstead if has been updated by the First Selectman regarding the dispatch regionalization. Halstead commented that he has not, and learned of the most recent information through *The Bee*.

Combined Chiefs

A meeting will be set per Halstead.

Rec'd. for Record 9-3 20 14
Town Clerk of Newtown 8:30am
Debbie Aurelia Halstead

Budget

Nezvesky would like the Chief's budgets turned in by the next monthly meeting.

Truck

Jossick reported:

- Registrations have all expired. Jossick had to go to DMV and register every truck. Should have all paperwork by this Wednesday. P.O. Box will be used for mailing purposes.
- Hawleyville would like to purchase their current Command truck from the town as an OIC truck when the new Command vehicle arrives.
- Annual DOT and Pump service schedule is tentatively scheduled for November.

Motion: Whelan moved that the board pay for two installations of Holly water transfer tubes for tanker #449 and tanker #9 in the amount of \$705.08 and \$838.00, respectively.

Seconded: Jossick

Motion passed unanimously

Policy and Procedures – no report

Newtown Sandy Hook Community Foundation - Next meeting scheduled for the second week of September.

NUSAR - McCarthy stated that NUSAR is not in favor of regionalization, and stands behind the BOFC.

Hydrant – no report

Purchasing

Please see attached report from Burton.

- Manna asked the Chiefs to budget for Hurst Tool hose repair/replacement in their upcoming budgets.
- Jossick to do research on other repair companies and their services and to compare them to Gowans and Knight.
- Sandy Hook is requesting to get 3 Unication pagers. Manna would like to standardize the equipment used for pagers.

MOTION: Whelan made a motion to purchase 3 Unication pagers for Sandy Hook in the amount of \$598 each with a \$100 total promotion deduction.

Seconded: Jossick

After further discussion, Jossick requested that his department have the opportunity to demo Unication pagers before determining if they should be standardized by all departments.

Amendment: Whelan amended the motion that all future pagers purchased for the town be Unication pagers.

No second.

Yays: Manna, Cragin, Goosman, Whelan and Bolmer

Nays: Nezvesky and Jossick

Motion passes

Next month's agenda will include standardization of pagers.

Old Business - None

New Business- None

Training Requests - None

There being no further business the meeting adjourned at 7:49 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive style with a large, looped initial "T".

Terry Hennessey

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

August 2014

For month of July:

- 40 Hours worked
- 61 Emails were received
- 33 Emails were sent
- 18 Purchase Orders were issued
- 100 + Phone calls/texts from departments & vendors

4th Qtr RIP checks were processed and handed out.

I have begun ordering Capitol for the current budget – 18 Knox Box units for apparatus have been ordered and should be in within 2 weeks. We will need to decide on the installation of these units. At least two Department have received FEMA grants and will be asking to substitute Capitol items that have been previously requested. I will prepare the Capitol Bid List but hold off on sending it out until I have confirmation on what will be changed.

I have been working on a request from the First Selectman to provide a list of Apparatus with mileage, ownership info, and age for the CIP report. I am waiting on this information from 4 Departments so I can submit that.

I am also working on the annual update for W.C. Insurance for the Finance office. I am waiting on a list of members from 3 Departments so that I can finish that.

Hurst repairs that were authorized last meeting were ordered and are in the process of being completed. There are also quotes to replace leaky and old hoses for 4 Departments totaling \$ 6971. I have the breakdown. The repairs authorized last month totaled approximately \$3200

I put together a spec for Hawleyville's OIC truck. It is based on the spec from last year for Dodgingtown's truck. The only differences are the model year, color, and a request for a trade in offer.

I received a quote from Gowans Knight for truck testing and service for the current year. The pricing for all the pump work and DOT and Generator testing will remain the same. They are also offering a chassis service which includes DOT, Oil change, Power Washing, Electrical Load Testing, check all lights and lube all compartment doors for \$1000 if we are interested.

I processed the annual renewal for the Firehouse Software Program and the renewal for the NFPA Fire Codes subscription service for the Fire Marshall's Office.

I had a slight problem with our EMS supplier. One of his former employees was duplicating orders with another supplier which resulted in a minor issue with one of our orders. I was able to confirm that everything we were billed for was received.